

# City of Watertown

Proposed Airport Board Agenda

Watertown Regional Airport, 2416 Boeing Avenue

Watertown, South Dakota

February 10, 2020, 12:00 PM



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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF CONSENT AGENDA**

- (1) Approval of the minutes of the Airport Board Meeting held on January 24, 2020

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[January 24, 2020 Meeting Minutes](#)

**D. PUBLIC COMMENT**

**E. REGULAR AGENDA**

- (1) Airport Update  
(2) Terminal Update

**F. OLD BUSINESS**

**G. NEW BUSINESS**

**H. EXECUTIVE SESSION**

**I. MOTION TO ADJOURN**

There may be a quorum of City Council present

24 January Airport Board Meeting:

Members Present: Shan Kruse, President; Gerald Rieber, Vice President; Mike Tomlinson, Board Member (via phone); Wes Wilkens, Board Member; Airport Manager Todd Syhre; Mike Schmidt, Helms and Associates.

Others present: Dan Chrisler (Public Opinion)

\*The meeting was called to order by the president. Motion was made to approve the agenda by Wes W. and a second by Jerry R. Motion carried.

\*A motion was made by Mike T. to approve the minutes from the last meeting with a second by Jerry R. Motion carried.

- **Airport Update**

- 3240 December boardings
- There will be a schedule change coming March 5<sup>th</sup> – losing 30+ destinations but gaining a few
  - ORD to ATY to DEN
- Todd will be discussing schedule further with Skywest
- IFE will be final next week with JLG put together and off to FAA next week.
- Next three months may be cause for weekly board meetings
- No physical contract as of yet
- All subcontractors are putting together bids next week to be submitted to Mead & Hunt
- Drawing February 24<sup>th</sup> for eligibility
- Report from Mike T. on KPI - Projecting 18,000 boardings for 2020 – about 2/3 less than 21 days purchase
- Working with Tim S. as he supports airport

- **Helms and Associates**

- \*Jerry R. made motion to remove Misc Services from contract – Helms & Associates. Second from Wes W. Motion carried.
- Taxi lane cost came in under budget at \$661,166
- \*Motion was made to send to City Council by Mike T. and second by Jerry. Motion carried.

- **Old Business**

- Arkstar and fuel farm funding in jeopardy due to limited city funds. At \$3500/month presently ends end of January. Hoping to fund till March 5<sup>th</sup>.
- Discussed to eliminate second paint machine (\$30K) and use \$35K in fuel tax fund to support both.
  - \$108K for fuel farm with 21K gallon tank.
  - John Yost was approved – write report to Todd. Has Todd's blessing.
- \*Motion was made by Jerry R. to continue Arkstar contract without interruption with a second by Mike T. Motion carried.

- \*Motion was made by Jerry R. to go out for bids on fuel farm expansion with a second by Wes W. Motion carried. This will be brought back to board after council action.

- **New Business**

- The South Dakota Airports Conference will be held at the Holiday Inn in Rapid City on March 8<sup>th</sup>. Jerry R. plans to attend.

\*Motion was made to adjourn meeting by Wes W. with a second by Jerry R. Motion carried.

Respectfully submitted,

Wes Wilkens