

PROPOSED AGENDA
AIRPORT BOARD MEETING
Thursday July 11th, 12:00 p.m.
Watertown Regional Airport

1. Approval of the Agenda
2. Approval of the minutes
3. Public Comments
4. Car rental lease
5. ArkStar marketing agreement
6. Airport update
7. Authorization to go out for bid for terminal apron
8. Old Business
9. New Business
10. Executive session
11. Motion to adjourn

There may be a quorum of city council present

1 July 2019 Airport Board Meeting:

Members Present: Shannon Kruse, President; Gerald Rieber, Vice President; Mike Cartney, Secretary; Les McElhaney, Board Member; Mike Tomlinson, Board member; Airport Manager Todd Syhre, Ex-officio; Matt Roby, Ex-officio

Excused: Councilman Bruce Buhler, Ex-officio; Mayor Sara Caron, Ex-officio;

Others present: Mitchell Walker (Mead and Hunt), Mike Schmidt (Helms), John and Brenda Yost (FBO), Don Ekert (KXLG), and Dan Chrisler (Public Opinion).

The meeting was called to order by the president. Gerald R motioned to approve the agenda, seconded by Les M. Motion carried unanimously.

Les M. motioned to approve the minutes from 13 June meeting, seconded by Gerald R. Motion carried unanimously.

Public Comment. None.

Concept Budget Review. Information only. Mead & Hunt reviewed the final draft version of the document and proposed presentation, accepting editorial comments on both. The document will ultimately go to the FAA for review. This is a key document as it will be needed should supplemental funds be awarded or in the normal Airport Improvement Plan within the next five years. The revised draft will next go to city council once completed. Mead & Hunt and Helms Associates will continue to prepare the documentation and plans to ensure we are prepared should Federal Funding become available.

FBO Expansion and Fuel Tank issue. Information Only. John and Brenda Yost briefed the board on a potential issue with fuel flow shortages as there have been delays in fuel delivery times. To resolve this, the FBO is considering adding another fuel tank to the current fuel storage farm. If they decide to proceed, they will bring a recommendation to the board. Also, the FBO is looking at adding another Hangar to accommodate growing business.

Private Hangar Lease Intent. Action. Mike C declared a conflict of interest as President of Lake Area Tech. The board recommended the city council approve resolution 12-98 expressing intent of the City to enter into a lease with Lake Area Technical Institute for the ground underneath the hangar LATI is purchasing. Gerald motioned the board recommend approval, Mike T seconded. Motion passed with 4 ayes, and one abstention.

Airport manager Report. Enplanement are averaging more than 45 per day. If that average held for the year, we would exceed 18,000 enplanements.

New Business. None.

Old Business. The Board wants to thank United Airline for the public dinner meeting and the information brief they held.

Executive Session. Board went into executive session to discuss contractual topics.

Next Meeting. 11 July at 1200.

Adjournment. Mike C motioned to adjourn, Gerald R seconded. Motion carried.

Respectfully submitted,

/S/

Mike Cartney
Secretary