

PUBLIC WORKS / FINANCE / SAFETY COMMITTEE MEETING

Tuesday, January 21, 2020

Present: Mayor Caron and Council Members Albertsen, Buhler, Heuer, Holien, Lalim, Redemske, Roby, Vilhauer & Weyh (via phone)

Also Present: Heath VonEye, Colin Paulsen, Kristen Bobzien, Matt Roby, Brandi Hanten, Rob Beynon & others

The meeting was called to order by Mayor Sarah Caron. Mayor Caron introduced Christine Dolney, the new assistant to the Mayor and City Attorney.

Approval of the Consent Agenda

Motion was made by Michael Heuer and seconded by Bruce Buhler to approve the following items on the Consent Agenda: minutes from the January 6, 2020 Public Works/Finance/Safety Committee meeting. All voted in favor and motion carried.

Public Comment

None

Approval of the Agenda

Motion was made by Glen Vilhauer and seconded by Don Roby to approve the agenda; all voted in favor and motion carried.

Council Consideration of Construction Change Order No. 1 (Final) with Duinick Inc. for the Kjenstad Addition Street Reconstruction Project No. 1903, for an increase of \$36,318.91.

Public Works Director/City Engineer Heath VonEye reviewed Change Order No. 1 (Final) for the Kjenstad Addition Street Reconstruction Project in the amount of \$36,318.91, bringing the final contract amount to \$399,748.66. The change order adjusts quantities to those installed and closes out the project. The need for additional base course was due to wet conditions, requiring the contractor to remove extra depth of the old material. Staff intends to perform core testing ahead of planned street reconstruction projects, to better estimate the amount of material that will need to be removed, so that more accurate quantities show on the plans. Motion was made by Adam Lalim and seconded by Ried Holien to recommend approval of the Change Order; all voted in favor and motion carried.

Council Consideration of Construction Change Order No. 2 (Final) with Duinick Inc. for the Northridge Addition Street Reconstruction Project No. 1902, for an increase of \$41,427.78.

Heath reviewed Change Order No. 2 (Final) for the Northridge Addition Street Reconstruction Project in the amount of \$41,427.78, bringing the final contract amount to \$904,662.63. As in the previous item, the wet conditions required additional base course and asphalt. The change order adjusts quantities to those installed and closes out the project. Motion was made by Glen Vilhauer and seconded by Bruce Buhler to recommend approval of the Change Order; all voted in favor and motion carried.

Council Consideration of Construction Change Order No. 1 (Final) with Duinick Inc. for the Parkview Drive Street Reconstruction Project No. 1905, for an increase of \$26,045.55.

Heath reviewed Change Order No. 1 (Final) for the Parkview Drive Street Reconstruction Project in the amount of \$26,045.55, bringing the final contract amount to \$224,646.94. The change order adjusts quantities to those installed and closes out the project. Motion was made

by Adam Lalim and seconded by Ried Holien to recommend approval of the Change Order; all voted in favor and motion carried.

Council Consideration of a Professional Services Agreement for services related to monthly updates, support, and technical assistance for the Geographic Information System (GIS) with First District, in the amount of \$20,070.00.

Heath reviewed the annual agreement with First District for monthly updates, support and technical assistance for the GIS system, in the amount of \$20,070.00. This is the same amount as the 2019 contract. This agreement covers updates to the GIS database and mapping needs of the City. Heath added that the Public Works and IT Departments, along with First District, have been looking at upgrading and expanding the ESRI GIS software applications. The upgrade will involve expanding the layers to include a lot of helpful information to be used by staff and the general public. Glen Vilhauer recused himself from voting. Motion was made by Adam Lalim and seconded by Ried Holien to recommend approval of the agreement; all voted in favor and motion carried.

Council Consideration of a Professional Services Agreement with First District for services related to the development and hosting of the City/County Geographic Information System (GIS) website, in the amount of \$4500.00.

Heath reviewed the annual agreement with First District for hosting the City/County GIS website. This is a web-hosted map with generally the same information as the in-house ESRI mapping that is used by staff, outside agencies and the general public. The City's share is \$4,500.00 per year, and other cost-share partners are Codrington County, Municipal Utilities, and Watertown Development Company. Glen Vilhauer recused himself from voting. Motion was made by Ried Holien and seconded by Adam Lalim to recommend approval of the agreement; all voted in favor and motion carried.

Council Approval of the Community Rating System (CRS) Annual Recertification Report and authorization for the Mayor to sign the associated recertification documents.

Urban Planner/CRS Coordinator Brandi Hanten gave a Powerpoint presentation and reviewed the annual recertification progress report for the Community Rating System (CRS) with the National Flood Insurance Program, and requested authorization for the Mayor to sign the associated documents. The City entered the CRS Program in 2017, and has received a rating of Class 8, which qualifies property owners to receive a 10% discount on the flood insurance policies that meet certain criteria. The CRS progress report verifies that the City is still implementing the activities for which it was first certified. Motion was made by Ried Holien and seconded by Dan Albertsen to recommend authorization for the Mayor to sign the associated recertification documents; all voted in favor and motion carried.

Approval of Addendum to the Collective Bargaining Agreement between the City of Watertown and the Local Union 1724 of the International Association of Firefighters representing the Watertown Fire Department.

City Attorney Matt Roby requests approval of an Addendum to the Collective Bargaining Agreement between the City and the Local 1724 of the International Association of Firefighters representing the Watertown Fire Department. Motion was made by Ried Holien and seconded by Bruce Buhler to recommend approval of the Addendum; all voted in favor and motion carried.

Approval of Addendum to the Collective Bargaining Agreement between the City of Watertown and the Watertown Police Officers Association.

Matt Roby requests approval of an Addendum to the Collective Bargaining Agreement between the City and the Watertown Police Officers Association. Motion was made by Adam Lalim and seconded by Ried Holien to recommend approval of the Addendum; all voted in favor and motion carried.

Old Business

Glen Vilhauer asked for an update on the Gravel Road and Alley Committee. Heath responded that staff has performed additional research to see if there was written memorialization of what the original intent was in the downtown alley paving initiative. The research did not yield any additional information. The next step is to schedule another meeting with the Gravel Road & Alley Committee to discuss further.

New Business

None

Executive Session

Motion made by Don Roby and seconded by Ried Holien to adjourn meeting at approximately 4:47 p.m to discuss personnel, contractual and economic development matters; all voted in favor and motion carried.

Respectfully submitted,
Lori Marscheider